

Consolidated Action and Recommendation Tracker – Health Overview and Scrutiny Committee 24 November 2022.

Action	Item	Action	Lead	Progress update
1	Minutes of 23 September	Health partners to be invited to the next OCC scrutiny training	Eddie Scott / Tom Hudson	<p>To be actioned in the new municipal year for 23/24.</p> <p>In progress</p> <p><i>Update – OCC scrutiny are working up a training proposal with CfGS.</i></p>
28 November Meeting				
2	COVID	Jo Cogswell to report to the next meeting on the allocation of Winter Access Funds.	Jo Cogswell, Oxfordshire CCG	<p>A comprehensive item will be considered at the Committee's meeting on 10 May 2022.</p> <p><i>Update – Committee on 10 May agreed this was not completed via the Primary Care paper shared with Committee. Would be completed subject to further information offered via a workshop with ICB colleagues.</i></p> <p>Update - The Primary Care Workshop took place on 17 October 2022 and findings and topics discussed are to be covered at the 24 November 2022 HOSC Meeting.</p> <p><i>It is understood the Winter Access funds aren't available for the forthcoming winter.</i></p> <p><i>At the 24 November 2022 HOSC Meeting it was agreed that Eddie would enquire as to whether there was an alternative/replacement in respect of Winter Access Funds.</i></p>

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3	COVID	Recommended that HOSC planning (at their virtual meeting) will develop a template for reporting to HOSC, which will include a section on what contribution is being made to COVID recovery.	Eddie Scott OCC	<p><i>Update – template is being drawn together as a result of examples being shared from the SE Scrutiny Officers network. This has subsequently been discussed at the SE Health Scrutiny Officers' network.</i></p> <p>Completed - A COVID-19 recovery question is to be included in the commission of future reports where appropriate. Where necessary a covering report by the Health Scrutiny Officer will provide a recommendation, background and context to reports provided by NHS Partners.</p>
4	Cllr Barrow's infection control report	OCC carries out a regular review of current infection control procedures in care homes and the support provided.	Karen Fuller, OCC	<p>This is built into our routine procedures in relation to infection control and monitoring outbreaks. OCC works in partnership with Oxford Health care home support service, CQC and UKHSA.</p> <p>Completed</p> <p>Feedback from Cllrs Barrow, Poskitt and Barbara Shaw following a visit on 25 July, was given to the 22 September 2022 HOSC Meeting</p> <p>UPDATE – Subsequent Care Home Visits to be arranged in conjunction with the Director for Adult Social Care.</p>
	10 March Meeting			

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5	Access and Waiting Times	Information is supplied on the new elective care access offer across the BOB footprint (the provider collaborative)	Sara Randall, OUH	<p>BOB ICS Elective Recovery plan & provider collaborative would need to be presented by BOB ICS colleagues -</p> <p>In progress</p> <p>Update – A scope is being drawn up for Titus Burwell, Chair of BOB Elective Recovery Backlog Group, to brief the Covid-19 Elective Recovery Backlog group on the subject with a particular focus on Symptomatic breast cancer 2WW and in respect of Urological Cancer referrals.</p>
6	Access and Waiting Times	That Members meet separately with James Scott to explore workforce challenges across Oxfordshire/the NHS	BOB HOSC, BOB ICS	<p><i>Eddie and OCC BOB HOSC Members to ask for the item to be placed on the BOB HOSC Work Programme.</i></p> <p>In progress</p> <p><i>Update – To be considered as part of future discussions amongst the BOB HOSC</i></p>
7	Chairs Update	That Members of the Committee come forward in which to develop a glossary of NHS acronyms.	Eddie Scott/ Cllr Nigel Champken-Woods	<p><i>Cllr Champken – Woods came forward at the last meeting to start an early draft. It was identified that Wokingham’s HOSC glossary as a good model to follow.</i></p> <p>In progress</p> <p><i>This is currently being collated with Cllr Champken-Woods and will be appended at the back of HOSC agendas once finished.</i></p>
14 July Meeting				
11	Integrated Improvement Programme	That clarification is sought on the position of Thame within the Oxfordshire Integrated Improvement as a result of overlapping geographies of service provision with Buckinghamshire.	Eddie Scott / Helen Shute	In progress – The Health Scrutiny Officer is to chase for further clarification in respect of this.

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12	Integrated Improvement Programme	That commitment is provided to the Committee in respect of the previous undertakings associated with the former Community Services Strategy in respect of service delivery at Wantage General Hospital.	Eddie Scott / Cllr J Hanna	A method for further engagement with the OX12 Community is to be discussed between the Health Scrutiny Officer, the Chair and the Integrated Improvement Programme Sub-Group.
13	Integrated Improvement Programme	Establish a sub group on the Integrated Improvement Programme to provide NHS / OCC colleagues the opportunity to engage with HOSC outside of formal Committee meetings (as well as in addition to). It should cover all aspects of comms and engagement and any issues relating to services at Wantage.	Cllrs Hanna, Edosomwan, Barrow and Barbara Shaw Eddie Scott	In progress – UPDATE- The Integrated Improvement Programme met as a Member-only forum on 20 September 2022 and agreed to meet with a ICB representative in respect of the ICB's involvement in the IIP. The Group also agreed that a group would engage with representatives at OH in respect of the maternity closures and maternity closures across Oxfordshire. Terms of Reference for the Group will be drawn up for engagement in respect of the consultation and delivery plan relating to the IIP.
14	Integrated Care Board Update	Place the ICB Strategy on a future agenda for HOSC.	Eddie Scott	Completed The Integrated Care Partnership Strategy was considered by the BOB HOSC on 25 January 2023. In Progress - The Joint Forward Plan is also anticipated to be considered by the Committee in due course.
22 September Meeting				
15	Minutes from the Previous Meeting	Relating to Cllr David Turner's question, clarification is sought since March 2020, how many people in Oxfordshire had been referred to Palliative Care, how many in total had received treatment; and how many	Eddie Scott/ Lily O'Connor	Completed. An answer containing metrics was received and sent to all Committee Members for

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		of those had been treated in bed-based settings; and how many had been treated at home.		reference. A further email was sent to Cllr David Turner containing further metrics.
16	Action and Recommendation Tracker	NHS England Health and Justice to fill out the Committee’s substantial change toolkit in relation to the SARC in Bicester; this is to then be reviewed by Members via email, with a view to meeting the Commissioner in person.	Lisa Briggs	In Progress - The Substantial Change Toolkit form has been received and was considered by Cllrs Champken-Woods, Hanna and Heywood. It was considered that there was no substantial change. However further information in respect of the service has been requested and waiting a response.
17	Responses to Committee Recommendations	A short briefing note is compiled by the Health Scrutiny officer in consultation with the Chair outlining the modules of the National Covid-19 inquiry to the Cabinet Member for Adult Social Care and the role of OCC.	Eddie Scott / Cllr Jane Hanna/ Ansaf Azhar	In Progress – Liaisons are ongoing in respect of this piece of work and the Committee is due to receive a briefing on the subject on 7 February 2023.
18	Chair’s Update and Committee Sub-Group Updates	Relating to the Integrated Improvement Programme; a meeting is set-up to discuss the future plans for maternity in Oxfordshire including the closure of maternity units in Chipping Norton and Wantage.	Eddie Scott/ Sam Foster	In Progress- A subset of HOSC Members are due to attend OUH’s Maternity and Neonatal Services Stakeholder event on 18 November 2022.
19	Chair’s Update and Committee Sub-Group Updates	Further information is sought by the IIP Sub-Group as to how the Integrated Improvement Programme fitted in with the ICB’s overall vision.	Eddie Scott/ Dan Leveson	In Progress- The Health Scrutiny Officer is to ask to write to the ICB Place Based Director to ask for his attendance at the next meeting of the sub group; to better understand the ICB Role’s in the Integrated Improvement Programme, and clarity as to the leadership and timelines as to the Programme.
20	Chair’s Update and Committee Sub-Group Updates	Following an initial meeting with the new provider, a HOSC member is appointed to Connect Health’s service-user board	Richard Pell	In Progress- The provider is to get in contact when the board is set up.

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	24 November 2022 Meeting			
	Primary Care	The Committee is informed as to how much Community Infrastructure Levy funding has been received by the Oxfordshire CCG and subsequently the BOB ICB (from Oxfordshire), the amounts received from the 5 individual District Councils, how much of those CIL funds have been spent, which health related CIL funded projects have been commissioned; and what projects have been completed or are in progress using executed Section 106 funds.	Julie Dandridge	In progress – The ICB has been reminded of these questions and will feedback to the Committee outside the formal Committee process.
	Primary Care	The Committee is updated as to the situation in respect of proposals for new primary care estate in Abingdon.	Julie Dandridge	In progress – The ICB has been reminded of these questions and will feedback to the Committee outside the formal Committee process.
	Primary Care	Recommendations: Recommendation 1: Specified roles are filled within the ICB with the primary responsibility to work with District Councils at Place Level to coordinate use of CIL funds held by the ICB and from executed Section 106 funds for Primary Care. Recommendation 2: The ICB amends the Oxfordshire Primary Care Estates Strategy to reflect the significant growth and change in the more rural areas of the County. Recommendation 3: A priority list for funding of new primary care facilities in Oxfordshire is created with a view to seeking contributions for health where housing developments are already planned and delivered.	Julie Dandridge / Dan Leveson	Completed. A formal response to the recommendations has been received and is included in the 9 February 2023 Agenda Pack.
	Primary Care	Recommendation A letter is formulated, in consultation with the Integrated Care Board; and sent on behalf of the Committee to the Secretary of State for Health and Social Care to detail the Committee's	Eddie Scott/ Cllr Jane Hanna	In Progress: The Letter is currently being formulated and is also due to be sent to the ICB for comment

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		concerns in respect of General Practice capacity, workforce and retention issues, need for healthcare infrastructure as a prerequisite to major developments, and to highlight the need for devolved capital funding and flexibility in the interests of meeting the needs of primary care in Oxfordshire.		
	Primary Care	Recommendation: That the Council explores in which it can support the ICB, from a communications angle, to better inform the public narrative in primary care.	Cllr Mark Lygo	In progress – The recommendation has been submitted to Cabinet and Scrutiny is awaiting a response.
	Primary Care	Recommendation that the Committee further explores the use of Additional Roles within Oxfordshire.	Eddie Scott	In progress- It is proposed by the Health Scrutiny Officer that additional Roles within Primary Care is placed on the Committee’s Work Programme for 23/24 for a scrutiny investigation via a Constituted Working Group.
	Integrated Care Programme	OUH and OH respectively complete the substantial change toolkit for the temporarily closed services; this is subsequently considered by members of the Committee; and a reports on the temporarily closed services in respect of the Midwifery-led units and the Wantage bedded-units are reported and presented to the 9 February HOSC meeting.	Eddie Scott Cllr Jane Hanna	Completed – A report on the closed inpatient bedded unit at Wantage Community Hospital is included in the 9 February 2023 agenda pack. A completed substantial change variation toolkit form has also been included. The temporarily closed MLUs at Chipping Norton and Wantage have now been reopened.
	Serious Adult Mental Health	A workshop on serious adult mental health is co-produced to allow further Committee exploration of the area.	Eddie Scott, OH, Karen Fuller	In progress – To be scoped after the 9 th of February 2023 HOSC Meeting.

